



**DECISIONS**

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Monday, 13 April 2015</b>
<b>Date of Publication:</b>	<b>21 April 2014</b>
<b>Call-In Expiry:</b>	<b>27 April 2014</b>

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 13 April 2015, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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**Call-In Procedure**

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

Decision  
No:

**3. MINUTES**

**Decision:**

- (1) That the minutes of the meeting held on 9 March 2015 be taken as read and signed by the Leader of the Council as a correct record.

**7. ASSET MANAGEMENT & ECONOMIC DEVELOPMENT CABINET COMMITTEE - 12 FEBRUARY 2015**

**Decision:**

(1) That the minutes of the meeting of the Asset Management & Economic Development Cabinet Committee, held on 12 February 2015, be noted.

**8. CABINET HOUSEBUILDING CABINET COMMITTEE - 5 MARCH 2015**

**Decision:**

Prioritisation of Potential Future Sites

(1) That the strategic approach adopted by the Cabinet Committee at its meeting in February 2014 be continued for the prioritisation of potential sites;

(2) That, taking account of the strategic approach for the prioritisation of potential sites, and using updated statistics as at February 2015, locations be grouped together into the following two Groups with the Priority Orders as shown:

(a) *Group A (Locations with sites that could potentially deliver 10 or more homes):*

<u>Priority</u>	<u>Location</u>
1	Loughton
2	Waltham Abbey
3	Epping
4	Ongar
5	Buckhurst Hill
6	North Weald

(b) *Group B (Locations with sites that could potentially deliver less than 10 homes):*

<u>Priority</u>	<u>Location</u>
1	Roydon
2	Nazeing
3	Theydon Bois
4	High Ongar
5	Coopersale
6	Matching Green/Tye

(3) That a review of the priority orders within Groups A and B in (2) above be undertaken by the Cabinet Committee in 3 years time, having regard to the same strategic approach set out in the existing Policy on the Prioritisation of Sites;

(4) That, taking account of the priority order agreed by the Cabinet Committee in February 2014, Phase 3 be made up of 35 new homes on the following sites already agreed as viable by the Cabinet Committee at its meeting in December 2014, subject to the two revised feasibility studies at Queens Road, North Weald and Centre Drive (Site B), Epping, considered earlier on the agenda, being agreed, based on a total scheme cost of £6,395,477, with a subsidy requirement of £923,600:

(a) Queens Road, North Weald – 12 x 3-bed 5P houses;

(b) Bluemans End, North Weald - 4 x 3-bed 5P houses;

- (c) Stewards Green Road, Epping – 4 x 3-bed 5P houses;
  - (d) Site A Parklands, Coopersale – 2 x 1-bed 2P flats & 2 x 2-bed 4P houses;
  - (e) Site C Parklands, Coopersale – 1 x 2-bed 4P bungalow;
  - (f) Centre Avenue, Epping – 2 x 3-bed 5P houses;
  - (g) Centre Drive (Site B), Epping - 1 x 3-bed 5P house;
  - (h) Site B Springfield, Epping – 2 x 1-bed 2P bungalows;
  - (i) Site C Springfield, Epping – 2 x 1-bed 2P bungalows & 2 x 2-bed 4P houses; and
  - (j) 79 London Road, Ongar – 1 x 3-bed 5P house;
- (5) That, subject to the sites listed in (4) above being agreed, each site be progressed to detailed design stage, with planning applications being submitted and, subject to planning approval, tenders to be sought in accordance with the Procurement Strategy for Housebuilding; and
- (6) That Phase 4 of the Council’s Housebuilding Programme be focused on Ongar and Buckhurst Hill.

## **9. WASTE MANAGEMENT PARTNERSHIP BOARD 2015**

### **Decision:**

- (1) That the re-establishment of the Waste Management Partnership Board for monitoring service performance of the Waste Management Contract with Biffa Municipal Limited be recommended to the Council for approval;
- (2) That the Council’s membership of the Waste Management Partnership Board be recommended to the Council for approval as follows:
  - (a) The Environment Portfolio Holder (Chairman);
  - (b) The Finance Portfolio Holder;
  - (c) The Director of Neighbourhoods;
  - (d) The Assistant Director of Neighbourhoods (Technical); and
  - (e) The Council’s representative under the Contract;
- (3) That Biffa Municipal Limited be invited to nominate five members of the Board as well; and
- (4) That, at its next meeting, the Waste Management Partnership Board be requested to approve its draft Terms of Reference, as attached at Appendix 1 of the report.

## **10. NEIGHBOURHOOD AREA DESIGNATION ASSESSMENT CRITERIA**

### **Decision:**

- (1) That, as set out in Appendix 1 of the report, the criteria for the assessment of applications for the designation of Neighbourhood Areas, including where it was proposed to designate an area with boundaries other than the area sought, for the purposes of preparing a Neighbourhood Plan be agreed; and
- (2) That the delegated authority to the Director of Neighbourhoods be amended to designate areas, in consultation with the Planning Policy Portfolio Holder, where there had been no representations, to include the consideration of strategic and cross boundary matters prior to designation of an area for the purposes of preparing a Neighbourhood Plan.

## **11. ANY OTHER BUSINESS**

### **Decision:**

- (1) That, as agreed by the Leader of the Council and in accordance with Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules, the following items of urgent business be considered following publication of the agenda:

- (a) Finance & Performance Management Cabinet Committee – 19 March 2015.

## **12. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 19 MARCH 2015**

### **Decision:**

#### Corporate Risk Update

- (1) That Risk 1 – Local Plan be updated with the revised Key Dates and an additional Required Further Management Action;
- (2) That Risk 2 - Strategic Sites be updated in the Effectiveness of Controls/Actions and the change in Risk Ownership to the Director of Neighbourhoods;
- (3) That Risk 4 – Finance Income be updated to include Vulnerability and Key Dates;
- (4) That Risk 5 – Economic Development be updated in the Effectiveness of Controls/Actions and the change in Risk Ownership to the Director of Neighbourhoods;
- (5) That Risk 6 – Data/Information be updated to include an additional Required Further Management Action and the change of Risk Ownership to the Director of Governance;
- (6) That a new Risk be added to the Corporate Risk Register for the Council Housebuilding Programme;
- (7) That, following amendment as above, the revised Corporate Risk Register be approved;

(8) That the updated Risk Management Strategy and Policy Statement be adopted; and

(9) That the updated Terms of Reference of the Risk Management Group be noted.

#### Procurement Strategy 2015-20

(10) That the updated Procurement Strategy be approved.

### **13. EXCLUSION OF PUBLIC AND PRESS**

#### **Decision:**

(1) That, in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the item of business set out below as it would involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12(A) of the Act indicated and the exemption was considered to outweigh the potential public interest in disclosing the information:

<u>Agenda Item</u>	<u>Subject</u>	<u>Paragraph No</u>
14	Epping Forest Shopping Park – Progress Report	3

### **14. EPPING FOREST SHOPPING PARK - PROGRESS REPORT**

#### **Decision:**

(1) That, following consideration of Polofind's response to the Council's revised offer to purchase their interest in the site, Officers be authorised to make a further offer to purchase Polofind Limited's interest, to be determined on the basis of the latest appraisals and advice from the Council's professional advisors;

(2) That progress with the Joint Venture Partnership legal documentation and planning application to release reserved matters be noted;

(3) That a supplementary Capital estimate in the sum of £600,000 be recommended to the Council for approval to cover ongoing consultants' legal costs and payments to statutory undertakers whilst negotiations with Polofind Limited were concluded to ensure the existing building programme was maintained; and

(4) That the contract with Berwin Leighton Paisner Solicitors be extended for one year in accordance with Contract Standing Order C12.

